

**KHAIRA COLLEGE, KHAIRA, BALASORE**  
**IQAC MEETING**  
**Resolution No. – 28**

IQAC meeting was held in the office of the principal on 5.7.22 at 02:00 P.M. and under the chairmanship of the principal the following proceedings were adopted.

- 1- Formation of IQAC for the session 2022-23.
- 2- Academic matter.
- 3- Counselling of the freshers.

**Members present:-**

- 1- Sashikanta Panda
- 2- Dr. Kamalakanta Pati
- 3- Somanath Sahu
- 4- Niranjana Panda
- 5- Sudarsan Das
- 6- Jugal Kishore Gahan
- 7- Dr. Laxmidhar Nayak
- 8- Suresh Prasad Rout
- 9- Dr. Sujit Kumar Chhatia
- 10- Ratnakar Mohapatra
- 11- Dr. Harapriya Mohanty
- 12- Sushree Sangita Rout
- 13- Banamali Barik

At the outset of the meeting, the coordinator of IQAC read out the last proceeding. The members present in the meeting discussed about the action taken on the proposals undertaken in the last meeting. Students below 75% attendance were intimated and the parents of those students were intimated and the parents of those students were informed slow learners were short listed by the departments and action was taken to promote performance of slow learners. They were given home task and doubt clearing classes was greatly helpful to them.

Since the principal retired on 31.05.2022 the meeting was chaired by the now principal Arun Kumar Parhi and the member for IQAC committee were constituted as follows:

## COMPOSITION OF IQAC COMMITTEE

- 1- Arun Kumar Parhi, Principal
- 2- Dr. Laxmidhar Nayak, Reader in Pol.Sc
- 3- Kamalakanta Pati, Reader in Education
- 4- Dr. Harapriya Mohanty, Lect. in Odia
- 5- Jugal Kishore Gahan, Reader in Commerce
- 6- Sashikanta Panda, Reader in Physics
- 7- Niranjan Panda, Reader in Sanskrit
- 8- Dr. Uday Ranjan Das, Lect. in History
- 9- Dr. Sujit Kumar Chhatia, Lect. in History
- 10- Somanath Sahu, Reader in Chemistry
- 11- Dr. Gopabandhu Mohapatra, Reader in Economics
- 12- Radhakanta Patra, G.B. Member
- 13- Chhayakanta Majhi, G.B. Member
- 14- Mamata Nayak, Student Representative
- 15- Banamali Barik, Co-ordinator

It was resolved for counseling of freshers to shortlist the slow learners. Induction class will be taken to aware code and conduct meant for students.

Since the college prepares AQAR, all the departments were requested to furnish documents as required.

Discussion on all other proposals will be discussed in the next meeting.

Meeting was ended with vote of thanks to the chair.

  
Coordinator 5/7/22  
IQAC, Khaira College

  
Principal  
5.7.22  
Khaira College, Khaira  
Batusore



**KHAIRA COLLEGE, KHAIRA, BALASORE**

**IQAC MEETING**

**Resolution No. – 29**

A meeting of IQAC was held in the office of the principal on 2.8.22 at 2:00 P.M. under the chairmanship of Prof. Arun Kumar Parhi with the following members and the resolutions adopted in the meeting were as follows:-

**Members present:-**

- 1- Arun Kumar Parhi – Principal
- 2- Somnath Sahu – Reader in Chemistry
- 3- Jugal Kishore Gahan – Reader in Commerce
- 4- Kamalakanta Pati – Reader in Reader in Education
- 5- Sashikanta Panda – Reader in Physics
- 6- Sudarsan Das – Reader in Zoology
- 7- Niranjana Panda – Reader in Sanskrit
- 8- Dr. Laxmidhar Nayak – Reader in Pol.Sc
- 9- Dr. Sujit Kumar Chhatia – Lect. in History
- 10- Radhakanta Patra – G.B. Member
- 11- Dr. Harapriya Mohanty – Lect. in Odia
- 12- Chhayakanta Majhi – G.B. Member
- 13- Mamata Nayak – Student representative
- 14- Banamali Barik – Coordinator IQAC

**Decisions of previous meeting implemented/ under process**

- 1- Infrastructural development including ICT facilities to every department.
- 2- Seminar library to be setup in all departments.
- 3- Upgradation for lavatories.
- 4- Automation of Library.

**New proposals placed for Discussion:-**

- 1- Preparation of AQAR and SSR .

- 2- Preparation of Academic Audit and ISO certification.
- 3- Conduct of IQAC seminar.
- 4- Welcome meeting, conduct of seminars in each department.
- 5- Encouraging students for certificate course
- 6- Organising workshop on Library Automation.
- 7- Enforcing mentor mentee system.
- 8- Timely completion of syllabus.
- 9- Unit test, Mid Sem Exams
- 10- Career counseling

**Resolution adopted**

- 1- The college will take steps as required for NAAC visit.
- 2- Conducting ICT training for both teaching and non-teaching staff.
- 3- Steps will be taken and the departments will submit the names of mentee.
- 4- YRC, NSS and NCC will organize the occasions of National integrations, Harmony and observing National Day and Greatmen.
- 5- Departments need to encourage for certificate course and register the students with Academic Bank Account.
- 6- Guide the students for participation of students in state/ National activities.
- 7- The proposals placed above for discussion is resolved.

The meeting was ended with vote of thanks.

  
Coordinator  
IQAC, Khaira College

  
Principal  
Khaira College, Khaira  
Bansore



**KHAIRA COLLEGE, KHAIRA, BALASORE**

**IQAC MEETING**

**Resolution No. 30**

A meeting of IQAC was held 7.11.22 at 03:00 P.M. in the office of the Principal under the chairmanship of the principal in the presence of the president Governing Body Prof. M.K.Satapathy to discuss and resolve of the following:

**Members present:-**

Arun Kumar Parhi – Principal

- 1- Kamalakanta Pati – Reader in Education
- 2- Dr. Harapriya Mohanty – Lect. in Odia
- 3- Sudarshan Das – Reader in Zoology
- 4- Somanath Sahu – Reader in Chemistry
- 5- Dr. Laxmidhar Nayak – Reader in Pol.Sc.
- 6- Sashikanta Panda – Reader in Physics
- 7- Dr. Gopabandhu Mohapatra – Reader in Economics
- 8- Niranjana Panda – Reader in Sankrit
- 9- Jugal Kishore Gahan – Reader in Commerce
- 10- Dr. Basanta Kumar Sahoo – Lect. in Odia
- 11- Dr. Sujit Kumar Chhatia – Lect. in History
- 12- Banamali Barik – Lect. in English

**Decisions of previous meeting undertaken and the matters pending/ under process.**

- 1- Preparation of AQAR up to 2020-2021.
- 2- Welcome meeting, conduct of seminars in each department.
- 3- Mentor mentee implemented.
- 4- Unit test, Mid sem exam conducted
- 5- Blood donation and health checkup

**New Proposals placed for discussion:-**

- 1- Reinforcing MO college Abhiyan.
- 2- Procurement of more computers.
- 3- Procurement of projectors and science equipment.
- 4- Procurement of e-journal (subscription)
- 5- Students & e-journal

- 6- Facilitating Reading Room
- 7- Establishment language lab.
- 8- Feedback collection from stake holders.
- 9- Convening Parent-Teacher and Alumni meeting.

**Resolution adopted:-**

- 1- A committee is constituted with three members to supervise and audit academic activity.
- 2- Principal is to look after teaching - learning process.
- 3- Conducting Sports & cultural competitions in 1<sup>st</sup> week of January.
- 4- Remedial classes to be taken up.
- 5- Group discussion in the class to be enforced.
- 6- Encouraging inter disciplinary activities.
- 7- Teaching staff advised to promote professional qualification.
- 8- Code of conduct for teachers and students to be displayed.
- 9- Steps to be taken to complete pending proposals.
- 10- All other suggestions of the members to be taken care of.

The meeting was ended with vote of thanks to the chair.

  
Coordinator 7.11.22  
IQAC, Khaira College

  
Principal  
Khaira College, Khaira  
Bansore



**KHAIRA COLLEGE, KHAIRA, BALASORE**

**IQAC MEETING**

**Resolution No. – 31**

A meeting IQAC was held today at 03:00 P.M. on 2<sup>nd</sup> May 2023 in the office of the Principal and the following resolutions were adopted under the chairmanship of the Principal in the presence of following members.

**Members Present:-**

- 1- Jugal Kishore Gahan – Reader in Commerce.
- 2- Dr. Laxmidhar Nayak – Reader in Pol.Sc.
- 3- Dr. Sujit Kumar Chhatia – Lect. in History
- 4- Sashikanta Panda – Reader in Physics
- 5- Somanath Sahu – Reader in Chemistry
- 6- Dr. Kamalakanta Pati – Reader in Education
- 7- Dr. Harapriya Mohanty – Lect. in Odia
- 8- Niranjan Panda – Reader in Sanskrit
- 9- Sudarsan Das – Reader in Zoology
- 10- Banamali Barik – Co-ordinator IQAC

At the outset of the meeting the co-ordinator IQAC submitted the report on a action taken on the proposals adopted in the last meeting and the members thanked the principal for initiation.

**Action Taken:-**

- 1- Extension activities by NCC, NSS, YRC, IQAC.
- 2- Plantation programme, clean India campaign, National conservation Day, Women's Day, No Tobacco Day, World Heritage Day etc were observed.
- 3- Organising of National Seminar on gender equity.
- 4- Feedback collected and reviewed.
- 5- Extra-class, Remedial class taken up.
- 6- Participation of students in sports and cultural activities.
- 7- Subscription of e-journals.

**New proposals placed for discussion:-**

- 1- To promote research activity.
- 2- Health insurance for students.
- 3- Submission of SSR by September
- 4- To work with the suggestions received from Feedback.
- 5- To place the IQAC report in Governing Body and proposal for enhancement of Academic Budget.
- 6- Steps to be taken for Green Audit and Energy Audit.

**Resolution adopted:-**

- 1- Review was made on suggestions and drawbacks received from Feedback and the college needs to take steps for clean drinking water and facilitating Reading Room.
- 2- Procurement of more equipment in Gym.
- 3- Developing the playground.
- 4- Increasing contribution of Alumni.
- 5- Focus on Botanical Garden.
- 6- Inviting Guest faculty in the beginning of the session.
- 7- Constituting committee to revitalizing coaching for competitive exams.

Meeting was ended with vote of thanks to the chair.

  
Coordinator  
IQAC, Khaira College

  
Principal  
Khaira College, Khaira  
butasore